

ASD-S DISTRICT EDUCATION COUNCIL
POLICY COMMITTEE MEETING – Via TEAMS

Wednesday, February 23, 2022

MEETING NOTES

In Attendance: Stacey Brown Zoe Watson
 Wayne Spires Amanda Hamm
 Richard Malone Jonathon Barry
 Roger Nesbitt

1. Welcome / Call to Order:

- a. Richard Malone called the meeting to order at 7:03 pm.

2. Approval of Agenda:

- a. Moved by Wayne Spires, seconded by Amanda Hamm to approve the agenda as circulated. Motion carried.

3. Approval of Previous Minutes:

- a. Moved by Wayne Spires, seconded by Amanda Hamm to approve the meeting notes of January 26, 2022, as presented. Motion carried.
- b. It was noted that the DEC approved all the recommended EL policies at their February 8th meeting.

4. Business Arising from the Minutes:

- a. There was no business arising from the minutes. All of the items are included in new business.

5. New Business: Council – Staff Relationship Policies:

- a. It was noted that these policies are monitored by the Council and not the Superintendent.
- b. Stacey provided information from the other Districts regarding each policy as well as information from the Governance Coach for comparison.
- c. Stacey reviewed the policies in detail with the committee members for discussion and recommendations.

Note – the notes below capture the highlights of the discussion but not all points. Stacey tracked the changes and agreed to supply the drafts to Zoe and Susan for formatting.

i. Global Governance – Management Connection:

- Number this policy as Council-Staff Relationship 1.0
- Change the title to “**Council-Superintendent Delegation**”
- It was agreed to take ASD-W wording for this policy

ii. Unity of Control:

- Number this policy as Council-Staff Relationship 1.1
- Question whether role of the chair needs to be included. It was decided it does not as that is in Governance policies
- Replace “refuse” with “refer” such requests to Council

iii. Accountability of the Superintendent:

- Number this policy as Council-Staff Relationship 1.2
- Recommended to change this to reflect the Governance Coach wording

iv. Delegation to the Superintendent:

- Number this policy as Council-Staff Relationship 1.3
- It was agreed to accept this policy as is with no changes from the original

v. Monitoring Superintendent Performance / Annual Evaluation:

- Number this policy as Council-Staff Relationship 1.4
- Due to a previous commitment, Zoe Watson left the meeting prior to this policy being finalized
- Section 2 – monitoring data to include addition and wording around the option for “external” reporting
- Section 5. B. reworded to include “the results of the evaluation report” (not self-reflection) and revised wording regarding the participation of the HR Director.
- Last paragraph of the policy was removed
- Keep the Appendix A (unchanged)

vi. Reappointment of the Superintendent:

- Number this policy as Council-Staff Relationship 1.5
- Change “Minister of Education” to “Minister”
- Delete section 4 and section 5 / retain sections 1-3 as is

It was agreed that Stacey Brown will send the committee approved draft policies to Zoe and Susan to format. Once that is complete, a package will be put together of the new policies for Council’s consideration at the March meeting. Councillors should be encouraged to review the policies prior to the meeting and be prepared to either approve or table (if more information or consideration is required).

6. Frequency of Monitoring:

- a. Committee members discussed the frequency of monitoring of the EL policies. It was agreed that even with the recent changes, that we plan to have the monitoring of these policies begin in March and plan for 1-2 to be completed each month.

7. Next meeting: N/A

8. Adjournment: Wayne Spires motioned the meeting to adjourn at 8:38 pm.